



GROUP BOOKING REQUEST

GROUP SALES RESERVATIONS DEPARTMENT

1001 F St. NW, Washington DC 20004

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202.942.7310

FAX: 202.942.7319

EMAIL: groupsalesdc@merlinentertainments.biz

Customer Information:

Order Date: _____

Contact Person: _____

Telephone: _____

Fax: _____

Notes: _____

Company Name: _____

Group Name: _____

Address: _____

City, State, Zip: _____

Email: _____

GROUP TICKET TYPE INFORMATION

Date of Visit:

Time:

Number of Tickets:

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Standard Tickets:	Quantity:
Adult (13+)	
Child (3-12)	
2 and under	
Student (K-12) <i>Student Groups ONLY</i>	

Meal Options:	Quantity:
Brown Bag Lunch	
Pizza Package	
Potbelly Breakfast	
Potbelly Lunch	
Pasta Buffet	

Scout Packages:	Quantity:
Standard Scout Package <i>(admission & patch)</i>	
Premium Scout Package <i>(admission, patch, scavenger hunt, wax hand)</i>	

Extras:	Quantity:
Educational Seminar	
Souvenir Book	
Small Celebrity Statue	
Presidential Photo	
Wax Hand	
Short Scavenger Hunt	
Long Scavenger Hunt	

GROUP POLICIES

1. School and camp groups are required to provide 1 adult chaperone for every 10 children.
2. Changes to your reservation must be submitted at least 24 hours prior to your scheduled visit date.
3. Certificate of Tax Exemption MUST be submitted prior to making the final payment, otherwise it will not be honored.
4. There are **NO Refunds** on Deposits or Full Payments.
5. Any unused pre-paid tickets may be exchanged for open tickets upon your group's check-in at admissions. Open tickets are valid through December 31st of the current calendar year. Tickets will not be exchanged once your group is checked in. There are absolutely NO refunds.

6. We reserve the right to cancel your order (paid or unpaid) within 21 days of your scheduled visit. Should this happen, a full refund will be given and an effort will be made to reschedule your visit.
7. We reserve the right to close certain experiences or exhibits without notice.
8. Due to the extremely fragile nature of the wax figures and the high cost of maintenance, groups are prohibited from pulling the hair, poking the eyes, or slapping the hands of the wax figures. Do not attempt to remove the props from hands or clothes from the figures.
9. Outside food and beverages are not allowed in the attraction. Eating and drinking are allowed in designated areas only

ADDITIONAL INFORMATION

How did you hear about Madame Tussauds? _____